

Authorised Signatory List for East Staffs - October 2006

Form ID	Name	Job Title	Payable Order & RFT'S	Cash Requisitions	CHAP'S Payments	Staff time sheets	Staff appointment forms	Staff change/termination forms	Staff travel & expenses claims	Stock order requisitions	Non-Stock Order requisitions	Goods received notes	Invoices for payment	Petty cash sheets	Lease Car Authorisation	HQ Purchase Orders	Cheque Requisitions	Travel Request Forms	Training Approval Forms	Self Certification Sick Forms	Nominal Roll	Absence Records / Annual Leave	Cash Limit
1	Sandra Cave	Health Visitor	X	X	X	✓	X	X	✓	✓	✓	X	X	X	X	X	X	X	X	X	✓	X	
2	Marjorie Dutton	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	X	X	X	X	X	X	X	X	X	✓	X	
3	Jacqueline Robb	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	X	X	X	X	X	X	X	X	X	✓	X	
4	Barbara Nee	CIT - Team Leader	X	X	X	X	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
5	Trish Lee	Superintendant Physio Therapist	X	X	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	X	X	✓	✓	✓	✓	✓	£1,000
6	Jeanette K Freeman	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	✓	X	X	X	X	X	✓	✓	✓	£250
7	Valda Mallows	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
8	Roz Dawson	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	✓	X	✓	✓	✓	£250
9	Helen Bayliss	Health Visitor	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	✓	X	✓	✓	✓	£250
10	Sue Johnson	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	✓	X	X	X	X	X	✓	✓	✓	£250
11	Jan Trickett	Snr School Nurse	X	X	X	✓	X	X	✓	✓	✓	✓	X	✓	X	X	X	X	X	✓	✓	✓	£250
12	Linda Hulse	Health Visitor	X	X	X	✓	X	X	✓	✓	✓	✓	X	✓	X	X	X	X	X	✓	✓	✓	£250
13	Heather Green	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
14	Julie Turner	Senior Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	✓	X	X	X	X	X	✓	✓	✓	£500
15	Rita Shanks	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
16	Tracey White	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
17	Jenny Ellis	Health Visitor	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	
18	Fiona Banton	Health Visitor	X	X	X	X	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
19	Julie Slater	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	✓	✓	✓	✓	£250
20	Sue Broadhead	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
21	Lesley Beighton	Health Visitor	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	✓	X	✓	✓	✓	£250
22	Jane Gillibrand	Sister Relief Team	X	X	X	✓	X	X	✓	✓	✓	✓	X	✓	X	X	X	✓	X	✓	✓	✓	£200
23	Julie Mawson	Occupational Therapist	X	X	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	X	X	✓	✓	✓	✓	✓	£1,000
24	Carole Nixon	District Nursing Sister	X	X	X	✓	X	X	✓	✓	✓	✓	X	X	X	X	X	X	X	✓	✓	✓	£250
25	Simon Mellor	Podiatry Manager	X	X	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	X	X	✓	✓	✓	✓	✓	£1,000

