

SOUTH STAFFORDSHIRE PCT BOARD

Date of Meeting: 11 October

**LEAD DIRECTOR:
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ENCLOSURE NO: 16**

SUBJECT: Draft Major Incident Response & Recovery Plan

FOR DECISION **FOR DISCUSSION** **FOR INFORMATION**

Summary:

The Civil Contingencies Act 2004 delivers a single framework for civil protection in the United Kingdom. Primary Care Trusts, along with other organisations at the core of most emergencies (e.g. other NHS bodies, local authorities, other NHS bodies), are defined as “Category 1 Responders” under the Act.

Category 1 responders are required to undertake a number of tasks, which include:

- Assess the risk of emergencies occurring and use this to inform contingency planning
- Put in place major incident/emergency plans
- Put in place Business Continuity Management arrangements
- Put in place arrangements to make information available to the public about civil protection matters and maintain arrangements to warn, inform and advise the public in the event of an emergency
- Share information with other local responders to enhance co-ordination
- Co-operate with other local responders to enhance co-ordination and efficiency

Major incidents can take many forms and the effects may be complex and unpredictable. This generic plan is intended to be implemented in whole or part to suit a range of circumstances.

In South Staffordshire, with the support of the Emergency Planning Unit of Staffordshire Fire & Rescue Service, the previous four PCTs had developed major incident plans within a common format. These plans have clear links to the Strategic Health Authority arrangements for NHS Operational Command & Control in the event of a large incident (MIRT arrangements) and developing plans for a flu pandemic.

Under the umbrella of the Staffordshire Local Resilience Forum (LRF), this plan is supplemented by a number of specific plans developed under the auspices of the LRF e.g. CBRN plan & major outbreak plan.

Contact lists and business continuity templates for the South Staffordshire PCT plan are in the process of being updated and will be finalised once the new PCT structure is in place.

Proposal:

A major incident plan is developed for the new South Staffordshire PCT that further develops previous plans & partnership arrangements and that reflects the new organisational structure of the PCT.

In the interim, previous PCT plans will serve as “locality plans” and they contain up to date contact details.

Recommendation: For approval